

**Faculty Council Communications Committee Meeting (FC3)**  
**January 10, 2019**  
**Zoom Videoconference**

**MINUTES**

**Action items**

**For all FC3 members:**

- Review Committee Corner article and add poll ideas/suggestions by Thursday 1/17: <https://docs.google.com/document/d/1Yhllt5Ssgti3vbJizUlifYszL2bzLcRY1Gc6lkAGITE/edit?usp=sharing>
- Final comments on Committee Corner article by next Thursday 1/17: [https://drive.google.com/open?id=1gobb9aZ3oLgQvZ2RepPSNwoHJ6IIMHFBIjH\\_tdFLFhM](https://drive.google.com/open?id=1gobb9aZ3oLgQvZ2RepPSNwoHJ6IIMHFBIjH_tdFLFhM)
- Provide feedback on Qualtrics survey once received (1/14) by Monday 1/21: XXX

**For individual FC3 members:**

- Jenny to create updated Qualtrics survey and share by Monday 1/14.
- Carrie to compile Faculty Voices feedback document to share with author and request revisions for early February.

**Review FC3 Committee Corner article**

- Review and finalize faculty guide survey for the article
- Decide on poll to go with article
- Headshots for article

See article document for new poll ideas shared in today's meeting. Comments requested on the doc.

<https://docs.google.com/document/d/1Yhllt5Ssgti3vbJizUlifYszL2bzLcRY1Gc6lkAGITE/edit?usp=sharing>

Review comments on Lisa Forbes' Faculty Voice Article

See article document for the feedback shared/discussed in today's meeting.

[https://docs.google.com/document/d/1gobb9aZ3oLgQvZ2RepPSNwoHJ6IIMHFBIjH\\_tdFLFhM/edit#](https://docs.google.com/document/d/1gobb9aZ3oLgQvZ2RepPSNwoHJ6IIMHFBIjH_tdFLFhM/edit#)

**Updates on Faculty Guide links**

<https://drive.google.com/drive/folders/1vsq3Cywbse2fPfpFRex8xfLEqHqHJSSB?usp=sharing>

- Question: what should we be doing for now? At a high level keep working on this. If you are working in an area that does not seem suitable for this resource guide format, please note that on the doc.
- We'll have more guidance on next steps once we have faculty survey feedback