SSC Member Attendees: Jen D’Angelo, Christina Beck, Gwen D’Elia, Ashley Eschler, Elisha Garza, Kayle Lingo, Amber McDonnell, Katie Princo, Turner Rafter, Rick Rowcotsky, Grace Shattuck, Jessica Tharp, Heather Thorwald, Sarah Wallace

Additional Guests: New members Kristen Parker and Amanda Gordon

Excused: Minna Briscoe, Dave Korman

9:00 AM Call to Order – Gwen D’Elia

* The meeting was called to order by Gwen at 9:02 AM
* Gwen motioned for unanimous consent to approve the agenda and minutes. None were opposed

9:03 AM Icebreaker – Jen D’Angelo

* Gwen led the icebreaker on behalf of Jen, asking the group, “What color in the crayon box would describe you?”

9:15 AM UCSC Updates – Christina Beck, Elisha Garza

* New members came from UCCS
* UCSC day at Eliches are on sale
* PrideFest is coming up. There is a waitlist for the parade but please still join the wait list if you’d like
* UCSC has been working to update Regent policy VI to bring more advocacy and importance around including staff in shared governance
* Boulder is paying for an onboarding video highlighting the importance of staff council for new CU employees
* They are working on stipends for staff council service
* There is an interim vice chancellor at UCCS, Jennifer Sobanet, Ed.D.
* They have a new admin for UCSC who is amazing and helping to keep the group on track

9:25 AM Chair / Vice Chair Report – Gwen D’Elia

* New members Amanda Gordon and Kristin Parker have joined us for today’s meeting – congrats on your staff council membership and thank you for serving! Kristin and Amanda introduced themselves to the group
* Annual retreat updates
  + The retreat is scheduled for July 27th
  + All SSC members will be sent an email asking them to help draft a description of what their committees do and their recurring priorities
  + This year we want to do committee selections prior to the retreat. Members will pick their committees and the time normally designated for picking committees at the retreat will be used for initial committee meetings
  + The first July meeting will be cancelled because of the retreat
* Committee updates for retreat/FY24
  + Gwen gave an update re: our Lunch n Learn committee. Gwen overviewed that often the Lunch n Learn committee would partner with other committees to host Lunch n Learns. With that in mind, plus discussions with SSC members, prior committee members, and also feedback from the CWC survey and other things, it has been raised that we could potentially consider evolving the Lunch n Learn committee into a committee focused on employee culture or engagement. SSC bylaws specify we may create ad hoc committees at any time
  + Discussion around this focused on the importance of having space and dedication to getting folks together. There is so much that could fall under the purview of the Events committee that it creates confusion and also bandwidth issues for that and other committees. Denver’s staff council has an Employee Engagement and Staff Appreciation committee that sounds like it aligns well with what our current Events committee does. Some of the discussion revolved around how all of the committees host events, so perhaps having an Events committee that focuses on particular events creates confusion and perhaps the committees could continue to refine their charges to have more clarity around what events need to happen and how they could all host and support events. The group noted that folks enjoy the Lunch n Learns but that they are likely sustainable without needing a full committee for them. There was also discussion about how we could go about creating a new committee when their charge would still be a work in progress. The importance of creating culture at system and giving people the opportunity to meet each other and network outside of their departments was continually brought up. Also, because this is something we have received so much staff feedback around the idea of an engagement and/or culture committee is responsive to this feedback, and responding and taking such feedback into consideration is crucial for our council
  + This discussion will be continued at the retreat. Gwen thanked everyone for their thoughts and comments
  + Gwen also noted that moving forward the executive committee will also be meeting more regularly to help support council efforts that may be falling through the cracks because they do not specifically align with a specific committee
* Leadership Liaison Meeting update
  + Not a ton of major updates from their most recent meeting. There is still no decision on snow days and how they plan to proceed
  + The EOC group is continuing to meet and met to discuss snow days
  + Gwen noted they have talked with Felicity about the stipends. All campuses are going in the direction that stipends will be offered for staff council participation. We do not have an update or details at this time but the conversation is ongoing
* Website updates
  + We’re still working on updates
* Discussion / Roundtable

9:58 AM Break

10:04 AM Committee Reports

* Events – Sarah Wallace
  + Thursday, September 7th is the confirmed date for the 2023 President’s Employee of the Year and Years of Service events. They’ve reserved the 5th floor conference rooms and the 1st floor conference room
  + The events committee is losing members, so they are grateful to be having more members joining
  + They have been in contact with the vendor to ensure we can order swag prior to the event
  + The group had a discussion about how to better recognize people for their years of service and encourage service. Ideas for items to use to recognize years of service were discussed
* Diversity, Inclusion and Outreach – Amber McDonnell & Turner Rafter
  + Dora Frias, Director of DEI Strategi Initiatives, attended their most recent meeting and gave an update on PrideFest
  + They are also exploring a school supply drive
* Communications – Katie Princo & Elisha Garza
  + Kayle Lingo and Sarah Wallace led the updates
  + Starting with the June newsletter, Kayle will be taking over building the emails and the newsletter from Sarah (going out on leave)
  + Right now the newsletter is going out on the 22nd of June; if we want to include Pride or CU at Pride we may want to push it back a week
  + Sarah also noted that the most recent UIS Tech Tips email featured how to use Zoom to set up a registration, which the council has discussed before
* Health and Wellness – Jessica Tharp
  + No updates

10:38 AM Treasurer’s Update – Grace Shattuck

* No changes from last month. Years of Service expected charges came through on the speedtypes

10:38 AM HR Updates – Ashley Eschler

* In July we are switching from using UCHealth to CVS Pharmacy; many communications are going out about this
* They are still working on creating system values and plan to utilize focus groups to get feedback, though that timeline will be pushed back to after performance reviews
* Nominations for our four SSC officers, chair, vice chair, treasurer, and secretary, are now officially open through our July retreat. Ashley reviewed the duties of the roles
* Ashley overview the performance review process. The group asked about the rating scale; Ashley has been collecting feedback around this and will communicate findings and any new recommendations at the earliest after this performance cycle
* There have been discussions around replacing the training platform Skillsoft; more to come
* There is a town hall coming up on June 21st. Ashley overviewed the current agenda
* Katie asked a question about personal observance floating holiday days. There is one available and more information will be coming out in an email about that soon

10:59 AM

* Prior to adjourning, Gwen shared a message from Minna who is stepping down from staff council about how much she enjoyed serving and getting to know everyone. We will miss you, Minna and Dave!
* Gwen adjourned the meeting

**Gwen will be cancelling our early July meeting to encourage participation in the retreat**

**Save the date – SSC retreat, Thursday July 27th**