



# University of Colorado

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## System Staff Council

July 9, 2013

1:00 – 3:00 p.m.

1800 Grant Street, Denver Conference Room

## Meeting Minutes

### Attending:

Judy Anderson, University Counsel  
Leo Balaban, Office of Information Security  
Stephanie Ball, Risk Management  
Darren Chavez, Academic Affairs  
Jim Dages, Payroll and Benefit Services  
Tracy Hooker, Human Resources  
Jamie Joyce, University Counsel  
Lexie Kelly, University Treasurer  
Debbie Martin, Internal Audit  
David Pierce, University Controller  
David Poticha, Technology Transfer  
Nancy Sicalides-Tucker, Payroll and Benefit Services  
Tricia Strating, Employee and Information Services  
Tony Tolin, Procurement Service Center  
Amanda Ulrey, University Relations

### Absent:

Lisa Vallad, University Controller

### Guests Attending:

Amanda O'Neill, JDRF

### Approval of the Agenda

*Moved* by Nancy Sicalides-Tucker, *seconded* by David Pierce to approve the agenda. The motion passed unanimously.

### Approval of the May Minutes

Darren Chavez proposed the following change to the May minutes in the Treasurer's report:

If any money left over at the end of the fiscal year was donated, could SSC vote on where to donate it?

*Moved* by Darren Chavez, *seconded* by Amanda Ulrey to approve the May minutes as amended. The motion passed unanimously.

### Officer Elections

The following officers were elected to serve the 2013-14 year:

Chair: Nancy Sicalides-Tucker

Vice Chair: Tricia Strating

Secretary: Jamie Joyce  
Treasurer: Debbie Martin

### **JDRF Presentation**

Amanda O'Neill from JDRF presented information about diabetes and the Juvenile Diabetes Research Foundation. This year's JDRF walk is Sunday September 8 at Coors Field. The 5K walk starts at 9:00 a.m. David Pierce noted that a "CU Office of the President" team has been created. The CU Advocates will not sponsor a tent this year but there was brief discussion about whether or not SSC would sponsor a tent. No decision was made.

### **Treasurer's Report – Lexie Kelly**

Lexie Kelly reported that all the budget numbers aren't in yet, but there is approximately \$300 left in the general speedtype, and approximately \$1000 left in the President's Initiative's speedtype. Lexie or Debbie will email the year-end budget once it is finalized.

### **Chair's report - Debbie Martin**

The following items were discussed at the monthly meeting with VP Leonard Dinegar:

1. Centennial is still working to get trash cans outside the building.
2. Discussed OPE sub groups of working group –
  - a. Health and Fitness Group – a few suggestions from SSC are to include approximate mileage on elevator notices and possibly go earlier or split the time into two 15-minute blocks to get more people involved
3. Still working on a shredding day and spring cleanup of old equipment.
4. Leo is working on the fellowship idea for training and will get a draft of the proposal to SSC for an endorsement vote before taking it to VP Dinegar.

### **Communications Committee – Tricia Strating**

Tricia Strating reported that the next brown bag lunch by Dr. Ping Xu on Feng Shui is scheduled for July 16. Tricia encouraged everyone to attend if possible.

*Moved* by Leo Balaban and *seconded* by Debbie Martin to spend up to \$100 to buy pizza for the brown bag. The motion passed with 12 in favor, 1 against and 0 abstentions.

Stephanie Ball shared the first draft of the SSC flyer she is working on. It highlights SSC's three different focuses: advocacy, outreach and event. She will email the final draft of the flyer to SSC reps for their input.

### **Events Committee – Debbie Martin**

Debbie Martin reported that the Office of the President has tentative plans for several staff appreciation events through the fall. She will summarize the event in a later email. Amanda Ulrey is also working with Elizabeth on four solid dates that SSC can have for its events.

### **Outreach Committee – David Pierce**

David Pierce said the Outreach Committee will start working on a flyer to promote the JDRF walk. The committee also plans to update its own flyer for giving away at promotional events.

### **OPE Grant Street Working Group – Nancy Sicalides-Tucker**

Nancy Sicalides-Tucker reported on the following items from the OPE Grant Street Working Group:

- The Health and Wellness committee is now an official committee for system administration and plans to partner with Be Colorado on several items
- The parking sub-committee met with Leonard Dinegar and it was noted that there are only 13 spots left in the garage so it is not feasible to sell part time parking permits. There are problems with shared cards if the employees are on a secured floor. Motorcycles will have some designated spots, but need to work out details of where, how many, are they temporary, etc.
- Facilities – there have been many bathroom upgrades
- Vending machines will soon have more healthy choices
- Possibly getting Weight Watchers at Work into 1800 Grant
- Ice machines on 7<sup>th</sup> and 1<sup>st</sup> floors are broken. There is no money to fix these machines and this might have to be a shared budget responsibility to fix the machines. VP Dinegar is also looking into the possibility of a shared fund to support building-wide projects and fixes.

### **PERA/HR – Tracy Hooker**

There are no new updates.

### **Discussion items for VP Leonard Dinegar**

- Shredding date
- Spring cleaning date – who is doing/organizing

### **New Business**

#### **UCSC Representatives**

The following SSC members volunteered to be UCSC representatives:

- Debbie Martin
- Tricia Strating
- Nancy Sicalides-Tucker
- Jim Dages – alternate

#### **Student Employee of the Semester**

The following SSC members volunteered to serve on an ad hoc committee to select award winners for the Student Employee of the Semester and President's Employee of the Year awards:

- Leo Balaban
- Jim Dages
- Lisa Vallad
- Darren Chavez
- Debbie Martin

#### **Resignation**

Judy Anderson announced that she is resigning her membership in SSC effective immediately.

The meeting was adjourned at 3:06 p.m.